

**AUTHORIZATION FORM MUST BE RETURNED
PRIOR TO ANY ACCOUNT CHANGES. PROPER IDENTIFICATION IS
REQUIRED IN ORDER FOR TENANTS TO RECEIVE BILLINGS**

**TOWN OF CARBONDALE, COLORADO
UTILITIES AUTHORIZATION**

The Town of Carbondale requires completion of the following form for properties served
by its utilities systems, but not occupied by the owner

**Please complete and return to 511 Colorado Avenue Carbondale, CO 81623
at your earliest convenience**

If you have questions, please call (970) 963-3140. FAX: (970) 963-0849

**The Town of Carbondale bills in arrears, and we bill middle of the month to middle of the month.
If you move at the end of the month get with your tenant/landlord to pay the final bill.**

I am the legal owner/mgr of the property located at _____
Carbondale, CO, account number _____ . Property address _____

I hereby give permission for:

Utility billing for this address to be mailed in care of the tenant,
C/O _____, effective _____
Tenant's Name Move in Date

Tenant ID

Utility billing for this address to be set up in the name of
the property manager, _____

**I acknowledge that any utilities not paid by the tenant, property manager or his assigns are the sole
responsibility of the owner.**

Owner/Mgr _____ Date _____

Signature _____

Owner Mailing Address _____

Phone _____

Owner E-Mail Address _____

**An account maintenance charge of \$10.00 will be applied when account maintenance is required
Carbondale Municipal Code 13.16.070 (2) (E)**