

CITIZEN COMMENDATION / COMPLAINT FORM

**CARBONDALE POLICE DEPARTMENT
511 COLORADO AVE, Suite 911
Carbondale, Colorado 81623
970-963-2662**

Message from Carbondale Police Chief, Gene Schilling;

As part of our efforts to always improve our service to this community, I welcome all commendations and complaints regarding how we perform our duties and how we present ourselves. This is a significant part of what I deem to be effective "Community Policing" and I take it very seriously! However, we will consider False Reporting Charges when facts and circumstances indicate that a complaint is partially or entirely fictitious. I thank you for your time and input!

Sincerely,

Gene Schilling

PLEASE BE ADVISED:

1. This complaint form is intended only to deal with possible violations of the rules and regulations of the Carbondale Police Department. This form does not address alleged violations of State or Local laws pending against you or anybody else.
2. This complaint form is an official record of the Carbondale Police Department and false statements or allegations contained herein may be subject to prosecution under Colorado State Statutes.

Please complete the following:

1. The commendation / complaint form (attached). (Fill in the blanks. If you don't know the answer, write UNK. If question is not applicable, write N/A.)
2. The Affidavit (attached). (Must be notarized unless this is a commendation.)
3. Return all forms to:

**Carbondale Police Department
511 Colorado Ave, Suite 911
Carbondale CO. 81623**

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Name: _____ Date of Birth: _____

Address: _____ Telephone #: _____

Date of Incident: _____ Time: _____ Cell #: _____

Address or Location of the Incident: _____

Name(s) of Person(s) arrested. If any: _____

WITNESSES:

Name: _____ Address: _____

Phone: _____

Name: _____ Address: _____

Phone: _____

Name: _____ Address: _____

Phone: _____

Please state the facts of the incident on the following page. Use additional pages if necessary. Describe incident in detail. Please print legibly or type statement below, or attach word document.

